

TITLE:	Paid-Per-Call Firefighter	GRADE:	18
		JOB CODE:	8411
PREPARED:	September 2013	FLSA:	Non-Exempt
UPDATED:	December 2018	REVISION #:	

Summary: Under direct supervision responds to various fire incidents, vehicle accidents, and medical assists within and outside the Town.

Distinguishing Characteristics: This is a volunteer position requiring intermediate skills of firefighting, individual must be able to develop more advanced and technical firefighting skills through training, education, and experience. This position reports to the Fire Captain.

Essential Job Functions: Essential functions, as defined under the Americans with Disabilities Act, may include any of the following tasks, knowledge, skills and other characteristics. *The list that follows is not intended as a comprehensive list; it is intended to provide a representative summary of the major duties and responsibilities. Incumbent(s) may not be required to perform all duties listed, and may be required to perform additional, position-specific tasks.*

- Attend at a minimum 70% of the Wednesday night trainings.
- Respond to a minimum of 25% of emergency and non-emergency calls for service.
- Responds to emergency and non-emergency calls for service; available to respond to wild land fire assignments for a period of two weeks.
- Assists with maintenance and inspection of equipment used for structure fires, wildland fires, vehicle extrication, medical assistance, haz-mat, and other emergency apparatus; maintenance and repair of all other tools and equipment.
- Assists on prescribed burning within the community for the reduction or elimination of fire hazards.
- Assist in fire prevention sessions with citizens, civic clubs, school meetings, and other parties.
- Assist in provide maintenance to the fire station buildings and the grounds surrounding the fire station.
- Performs other related duties as assigned.

MINIMUM QUALIFICATIONS

Required Knowledge and Skills:

- Must be 18 years of age.
- Knowledge of interpersonal skills using tact, patience and courtesy.
- Skill in maintaining composure, and working effectively under stressful conditions and emergency situations.
- Skill in interacting with people of different social, economic, and ethnic backgrounds.
- Skill in establishing and maintaining effective working relationships with co-workers and public providing effective customer service.

- Skill in communicating clearly and concisely, both verbally and in writing.
- Skill in operating motor vehicles during emergency, high-risk situations.
- Skill in researching and analyzing data and information to develop, evaluate and present alternative recommendations.
- Skill in multitasking and prioritizing duties.

Education, Experience, Certifications and Licenses:

- High School Diploma or GED Equivalent.
- Ability to obtain Arizona Fire Fighter I and Fire Fighter II Certification within a one year of employment.
- Maintain high level of physical fitness (must meet all department physical fitness requirements and may be required to submit to an annual physical exam).
- Must possess a valid Arizona Driver's License. Class requirement will be based upon current Arizona Laws for operating emergency vehicles.

Environmental Factors and Conditions/Physical Requirements: The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job the employee is frequently required

- Reach with hands and arms.
- Ability to speak and hear.
- Use of hands and fingers to handle and feel objects, operate tools, or controls.
- Specific vision abilities required by this job include close vision and the ability to adjust focus.
- Ability to use full firefighter PPE.
- Subject to physical harm such as burning buildings, falling debris, and explosions.
- May be exposed to extreme temperatures, burns, heat exhaustion, hazardous chemicals, respiratory hazards, infectious and communicable diseases.
- Subject to standing, walking, sitting, bending, reaching, kneeling, running, and lifting (up to 50 pounds) or dragging heavy objects such as incapacitated persons, and debris.
- Work is routinely performed in office environments with occasional exposure to inclement weather, and extreme temperatures.