



TOWN OF EAGAR
REGULAR TOWN COUNCIL MEETING

FEBRUARY 07, 2023 at 6:00 PM

COUNCIL CHAMBER, 22 WEST 2ND STREET

MINUTES

Mayor Steve Erhart called the regular meeting to order and welcomed those present. Mayor Erhart requested that the record show all Councilmembers are present. Mayor Steve Erhart led the Pledge of Allegiance and Councilman John Phelps offered the invocation.

COUNCIL PRESENT: Steve Erhart
 Marsha Tucker
 Debra Seeley
 John Phelps
 Brandon Slade
 Bryce Burnham
 Ray Hamblin

7. CONSENT AGENDA

- A. DISCUSSION AND POSSIBLE ACTION TO APPROVE THE MEETING MINUTES FROM JANUARY 2023
- B. APPROVAL OF DECEMBER 2022 NATIONAL BANK OF ARIZONA TRANSMITTALS, CHECKS WRITTEN, PAYROLL DIRECT DEPOSIT VOUCHERS, AND CREDIT CARD PURCHASES

Councilwoman Debra Seeley made a motion to approve the consent agenda. Vice-mayor Marsha Tucker seconded; all were in favor, motion carried unanimously. 7-0

Vote: Ayes: Steve Erhart
 Marsha Tucker
 Debra Seeley
 John Phelps
 Brandon Slade
 Bryce Burnham
 Ray Hamblin

8. NEW BUSINESS

- A. ACCEPTANCE OF DECEMBER 2022 FINANCIAL REPORT AND SALES TAX

REPORT

Chancy Nutt, Finance Director reported to council that as of January 31st our current cap position is \$9,000,540. Butler Street project expensed approximately \$400,480 of the \$3,000,942 and on the park pond project we have expensed \$437,000 of the \$750,000 budget. We expect both of these projects to reach completion at the end of this fiscal year which ends June 30th which will bring our end of the year approximately cash balance at \$6,000,989. We have spent significantly on town wide improvements however our annual operating budget nets at approximately \$160,000 a month during the fiscal 2023.

B. DISCUSSION AND POSSIBLE ACTION TO APPROVE REQUEST FOR QUALIFICATIONS FOR AN ARCHITECT FOR THE RAMSEY PARK CDBG PROJECT

Britney Reynolds, Community Development Director reported to council we sent out RFQ's for an architecture for the Ramsey Park bathrooms. All the information about them are in your packet and they were the only ones that submitted for the project. We have to have an architect approved before March and the plans have to be done by September to stay on the timeline for CDBG funds. Total remodel will be done to the bathrooms and will hopefully be easier to keep clean and not be vandalized as often.

Councilwoman Debra Seeley made a motion to approve architect for the Ramsey Park CDBG project. Councilor Ray Hamblin seconded; all were in favor, motion carried unanimously. 7-0

Vote: Ayes: Steve Erhart
Marsha Tucker
Debra Seeley
John Phelps
Brandon Slade
Bryce Burnham
Ray Hamblin

C. DISCUSSION AND POSSIBLE ACTION TO APPROVE PURCHASE OF INFIELD MIX FROM STABILIZER SOLUTIONS AND TO NOT EXCEED \$20,000

Bryce Hamblin, Town Manager stated that when COVID struck we lost our inmates and our parks and facilities kind of went down hill because we didn't have the manpower to maintain facilities the Rec Center is one of those that was not kept up on. There are several different organizations that use it with the Little League being the main one. Looking at the clay I don't think we have had proper clay which can be dangerous. One field has had about 50 feet of encroachment from the lawn, and we are going to reshape those and put down proper clay. There is an additive that is supposed to help with it blowing away so that hopefully it won't be gone by next year. They are located in Phoenix and are by far the best price I have reached out to the County to see if they will help us haul it up here and I am waiting on a response. Also, the new bleachers have arrived.

Councilor Brandon Slade made a motion to approve the purchase of the infield mix from Stabilizer Solutions not to exceed \$20,000. Councilor Bryce Burnham seconded; all were in favor, motion carried unanimously. 7-0

Vote: Ayes: Steve Erhart
Marsha Tucker
Debra Seeley
John Phelps
Brandon Slade
Bryce Burnham
Ray Hamblin

D. DISCUSSION AND POSSIBLE ACTION TO APPROVE QUALIFIED CONTRACTORS FOR WELL DRILLING SERVICES AND ENTER INTO A JOB ORDER CONTRACT WITH WILLIS DRILLING AND RICHARD DAVIS

Bryce Hamblin stated that this is the RFQ we did awhile back for well drillers. We had two submit their qualifications and we recommend we approve a job order contract to Willis Drilling and R Davis Drilling.

Councilwoman Debra Seeley made a motion to approve R Davis Drilling and Willis Drilling to enter into a job order contract for well drilling. Vice-mayor Marsha Tucker seconded; all were in favor, motion carried unanimously. 7-0

Vote: Ayes: Steve Erhart
Marsha Tucker
Debra Seeley
John Phelps
Brandon Slade
Bryce Burnham
Ray Hamblin

E. DISCUSSION AND POSSIBLE ACTION TO GO OUT FOR REQUEST FOR QUALIFICATIONS (RFQ) FOR AN ELECTRICIAN

Bryce Hamblin stated same process as we did with the well drilling we would like to go out for an electrician.

Councilor John Phelps made a motion to approve to go out for an RFQ for an electrician. Councilor Ray Hamblin seconded; all were in favor, motion carried unanimously. 7-0

Vote: Ayes: Steve Erhart
Marsha Tucker
Debra Seeley
John Phelps
Brandon Slade
Bryce Burnham
Ray Hamblin

F. DISCUSSION AND POSSIBLE ACTION TO APPROVE TWO COUNCIL MEMBERS MARSHA TUCKER AND BRYCE BURNHAM TO REMAIN ON THE CEMETERY COMMITTEE-

Vice-mayor Marsha Tucker and Councilor Bryce Burnham recused themselves.

Jessica Vaughan, Town Clerk reported to council that currently we have two council members on the cemetery board. Marsha Tucker is a great asset and would like to remain on the board and Bryce Burnham’s business involves the cemetery. I am asking council to approve that Marsha Tucker and Bryce Burnham remain on the cemetery board.

Councilor Brandon Slade made a motion to approve two councilmembers Marsha Tucker and Bryce Burnham to remain on the Cemetery Committee. Councilwoman Debra Seeley seconded; all were in favor, motion carried unanimously. 5-0

Vote: Ayes: Steve Erhart
Debra Seeley
John Phelps
Brandon Slade
Ray Hamblin

10. ADJOURNMENT

Councilwoman Debra Seeley made a motion to adjourn at [at 6:32 p.m.]. Councilor Ray Hamblin seconded; all were in favor, motion carried unanimously. 7-0

Vote: Ayes: Steve Erhart
Marsha Tucker
Debra Seeley
John Phelps
Brandon Slade
Bryce Burnham
Ray Hamblin

Attest: _____

Mayor: _____

Vice-Mayor: _____

Council: _____

CERTIFICATION OF COUNCIL MINUTES

I hereby certify that the foregoing minutes is a true and correct copy of the minutes of the Special Council Meeting of the Town of Eagar, Arizona held on February 7, 2023. I further certify that the meeting was duly called and held and that a quorum was present.

Jessica Vaughan, Town Clerk/Event Coordinator