



NOTICE OF FORMAL SOLICITATION

SOLICITATION TYPE: Sealed Bid

SERVICES SOUGHT: Installation of Sidewalk

RESPONSE DUE DATE AND TIME: **February 28th, 2023, 3:30 p.m.**

LOCATION: Town of Eagar
Town Clerk's Office
22 W 2nd Street
Eagar, AZ 85925

SCOPE OF WORK:

The Town of Eagar is soliciting bids from qualified vendors to install sidewalk at the Town of Eagar Pond Site.

GENERAL INSTRUCTIONS:

Method of Submittal: Mail Delivery or In Person
Fax bids **are not** acceptable

Submittal Documents Required: See Below

Contact Person: Jessica Vaughan
Town Clerk
j.vaughan@eagaraz.gov
Phone: (928) 333-4128 *231

PROPOSAL DUE: February 28, 2023

TOWN OF EAGAR REQUEST FOR SEALED BID

Install Sidewalk

BACKGROUND

The Town of Eagar is interested in ground preparation and placement of a concrete sidewalk around the lower section of our new pond. To be installed at 246 2nd Ave, Eagar, Arizona 85925

SCOPE OF WORK

The Town of Eagar seeks to contract for the ground preparation and placement of approximately 1500 linear feet of 6-foot wide concrete sidewalk around the lower section of our new pond. The desired location for placement of the sidewalk will be on the west end of the pond.

PROPOSER'S CLARIFICATION

By submitting a proposal, the proposer certifies that this request for bid has been fully read and that the proposer understands the proposal method. The bidder should have full knowledge of the scope, nature, and quality of work to be performed.

PROPOSAL PROCESS

The proposal process will consist of a written presentation. The following should be included in your written proposal:

1. The bidder will be responsible for verifying exact conditions and dimensions in the field.
2. A breakdown cost of labor, materials, and equipment needed, and any necessary improvements as shown in the criteria for site or determined to be necessary by the contractor for a complete job.
3. Product warranty information

STRUCUTRE REQUIREMENTS

The proposed structure must conform to and meet the following:

- 3,000 psi concrete
- 4 inches thick, and be placed on 4 inches of compacted ABC gravel
- Rebar shall be six (6) #4 continuous rebar with #3 transvers rebar on 2.5-foot centers
- Have tooled control joints every 6 feet and expansion joint every 24 feet
- Sidewalk shall have a smooth, light broomed finish across the sidewalk.
- 2 year warranty

IMPORTANT: COST PROPOSALS MUST LIST OUT COSTS AS DESCRIBED TO CLEARLY IDENTIFY COST BY ELEMENTS BELOW:

- Material costs
- Labor costs
- Equipment costs
- Square foot price

CONTRACTOR STATEMENT OF QUALIFICATIONS/EXPERIENCE

A complete description of capability and history of the CONTRACTOR should be included. History of similar projects completed within the last three years, including project cost and client contact information.

REFERENCES

Proposals should include a brief history and introduction of the company or firm, and the firm's understanding of the services to be performed. Provide a list of at least three public references for whom have provided product/services similar to those proposed. References are to include contact person, and phone number.

EVALUATION OF PROPOSALS

A panel of Town of Eagar staff and representatives will review the written proposals. The Town of Eagar Town Manager will negotiate a final design and contract with the vendor rated first for the project. Overall responsiveness to the Request for Proposals is an important factor in the evaluation process.

Evaluation of proposals will be based on:

- Responsiveness to the RFP and the criteria for the site
- Durability and ease of maintenance of the sidewalks proposed
- Ability to meet budget, although cost will not be the sole deciding factor
- Ability to put together a construction system which will be able to perform all aspects of the project
- Reasonableness of suggested schedule. Schedule should assume award of contract approximately thirty (30) days after oral presentation with submittal of necessary bonds and insurance following award before a notice to proceed is given

Final award will be made by the Town of Eagar Town Council. No other officer or agent may obligate or bind The Town of Eagar.

PROPOSAL REJECTION

The Town of Eagar reserves the right to reject any or all proposals and to accept or reject any part of any proposal. It also reserves the right to waive any technical defects or minor irregularities, which in its discretion, is in the best interest of the Town of Eagar

PROPOSAL DEADLINE

The deadline for receiving proposals is **3:30pm on February 28, 2023**. Proposals should be signed by an authorized individual to bind the firm and must be valid for at least 90 days.

Please submit the proposal to:

Town of Eagar
Sidewalk
Jessica Vaughan
Town Clerk
j.vaughan@eagaraz.gov
Phone: (928) 333-4128 *231

Labor Cost \$ _____

Equipment Cost \$ _____

Materials Cost \$ _____

Square Foot price \$ _____

Lump Sum \$ _____

SCHEDULE

- Request for Proposals published by January 17th and 24th, 2023 in Newspaper and online.
- **Proposals must be received no later than 3:30pm on Tuesday, February 28, 2023.**
- Award(s) March 7, 2023
- Contract(s) approximately March 14, 2023
- Preferred installation period will be mid-March 2023

Information Required for Submittal of a Request for Proposal

Representative Name _____ Title _____

Address _____

City _____ State _____ Zip Code _____

Phone Number () _____ Cell Number () _____

E-mail: _____

List the last three clients who purchased equipment.

Agency Name _____

Contract Amount _____

Type of Equipment _____

Contact Person _____ Phone () _____

Agency Name _____

Contract Amount _____

Type of Equipment _____

Contact Person _____ Phone () _____

Agency Name _____

Contract Amount _____

Type of Equipment _____

Contact Person _____ Phone () _____

Sidewalk Bid Specs

The Town of Eagar is requesting bids to have the ground preparation and placement of a concrete sidewalk around the lower section of our new pond. The sidewalk at the lower section of the pond is approximately 1500 linear feet of 6-foot-wide sidewalk. The sidewalk shall be 3,000 psi concrete, 4 inches thick, and be placed on 4 inches of compacted ABC gravel. Rebar shall be six (6) #4 continuous rebar with #3 transvers rebar on 2.5-foot centers. The sidewalk shall have tooled control joints every 6 feet and expansion joint every 24 feet. Sidewalk shall have a smooth, light broomed finish across the sidewalk. Also, please include a square foot price in the bid. Please include a 2-year warranty on the sidewalk

White line that goes from the pond and loops closest to Butler Street and back to the pond is the proposed sidewalk.
(Around the pond is already installed)

