

**MINUTES
EAGAR TOWN COUNCIL
REGULAR MEETING
22 W. 2nd St., Eagar, AZ
May 3, 2022 – 6:00 P.M.**

Mayor Bryce Hamblin called the Regular meeting to order and welcomed those present. Mayor Hamblin requested that the record show all Councilmembers are present except for Councilmembers John Phelps and Reece Hadlock. Mayor Bryce Hamblin led the Pledge of Allegiance and Councilor Randy Nicoll offered the invocation.

COUNCIL PRESENT: Bryce Hamblin
 Steve Erhart
 Debra Seeley
 Marsha Tucker
 Randy Nicoll

COUNCIL ABSENT: John Phelps
 Reece Hadlock

STAFF PRESENT: Matt Mears, Town Manager
 Jessica Vaughan, Town Clerk/Events Coordinator
 Britney Reynolds, Community Development Coordinator
 Shane Bevington, Police Chief
 Brett Rigg, Town Attorney

ITEM #6: OPEN CALL TO THE PUBLIC

Terry Shove stated that 94 seniors are graduating, there will a senior parade and all the seniors will also walk through the other schools. The Chamber and Boys and Girls Club started a raffle and have 400 tickets so far. Little Colorado Meats should be in and open the first of June hopefully.

ITEM #7: CONSENT AGENDA

A. APPROVAL OF MARCH 2022 NATIONAL BANK OF ARIZONA TRANSMITTALS, CHECKS WRITTEN, PAYROLL DIRECT DEPOSIT VOUCHERS, AND CREDIT CARD PURCHASES

B. ACCEPTANCE OF MARCH 2022 FINANCIAL REPORT AND SALES TAX REPORT

Vice-mayor Steve Erhart made a motion to approve the consent agenda. Councilor Debra Seeley seconded; all were in favor, motion carried unanimously. 5-0

Vote: Ayes: Bryce Hamblin
 Steve Erhart
 Debra Seeley

Randy Nicoll
Marsha Tucker

ITEM #8: PRESENTATION

A. COLBY AND POWELL AUDIT PRESENTATION (VIA ZOOM)

Matt Damon from Colby and Powell thanked council for having Colby and Powell do the audit again. Mr. Damon stated there are three different pieces of information from the audit. Back in September 2021 house passed a law for auditors to share their findings. Opinion units must have opinions from auditors so that financial statements can be relied upon. Management oversees process and to ensure compliance with regular and federal funds and internal controls are required for any federal dollars.

Council did not have any questions.

ITEM #9: NEW BUSINESS

A. DISCUSSION AND POSSIBLE ACTION TO DO A DONATION AND OR SPONSOR BETTER WORLD BARBEQUE FOR THE RIB THROWDOWN

Mike Nuttall president and LLC of the Rib Throwdown stated this is the longest running contest in the state of Arizona. Last year we had 49 teams signed up and 43 showed and hope to pass 50 teams this year. There are different age brackets along with a kid's competition last year there was 17 teams in the kids group. There will be a Mayor trophy to be given to the winners. Last year we were able to give \$46 thousand to charities we try to keep the money local and would love to have Eagar has a sponsor.

Vice-mayor Steve Erhart made a motion to approve sponsoring the Rib Throwdown and donate \$1,000. Councilor Marsha Tucker seconded; all were in favor, motion carried unanimously. 5-0

Vote: Ayes: Bryce Hamblin
Steve Erhart
Debra Seeley
Randy Nicoll
Marsha Tucker

B. DISCUSSION AND POSSIBLE ACTION TO GO OUT TO BID FOR ENGINEERING FOR ROBERTSON HOLLOW

Mr. Mears stated since this is a different grant we have to go back to bid for qualifications for engineering. We have to pay up front for the engineering and will get reimbursed. The match can be in-kind does not have to be cash we will match it with labor and equipment.

Vice-mayor Steve Erhart made a motion to approve to go out to bid for Robertson Hollow. Councilor Randy Nicoll seconded; all were in favor, motion carried unanimously. 5-0

Vote: Ayes: Bryce Hamblin
Steve Erhart
Debra Seeley
Randy Nicoll
Marsha Tucker

**C. DISCUSSION AND POSSIBLE ACTION TO REMOVE KATE BRADY AS A SIGNER
FOR TOWN OF EAGAR ACCOUNTS AT NATIONAL BANK OF ARIZONA**

Councilor Randy Nicoll made a motion to remove Kate Brady as a signor for the Town of Eagar accounts at National Bank of Arizona. Councilor Marsha Tucker seconded; all were in favor, motion carried unanimously. 5-0

Vote: Ayes: Bryce Hamblin
Steve Erhart
Debra Seeley
Randy Nicoll
Marsha Tucker

**D. DISCUSSION AND POSSIBLE ACTION TO APPROVE RESOLUTION 2022-05
AUTHORIZING THE RENEWAL OF THE TOWN OF EAGAR'S MEMBERSHIP IN
THE RURAL ARIZONA GROUP HEALTH TRUST**

Mrs. Vaughan stated that this is the trust that the Town has been with. We did go out and search for other insurance prices and the broker stated for the cost and coverage it would be cheaper to stay with our current insurance. This resolution will be for a 5-year term.

Vice-mayor Steve Erhart made a motion to approve Resolution 2022-05 authorizing the renewal of the Town of Eagar's membership in the Rural Arizona Group Health Trust. Councilor Debra Seeley seconded; all were in favor, motion carried unanimously. 5-0

Vote: Ayes: Bryce Hamblin
Steve Erhart
Debra Seeley
Randy Nicoll
Marsha Tucker

**E. DISCUSSION AND POSSIBLE ACTION TO APPROVE RENEE FOWLER AND
MACIE EDWARDS TO PLANNING AND ZONING COMMISSION AND RENEE
FOWLER TO DESIGN AND REVIEW BOARD**

Vice-mayor Steve Erhart made a motion to approve Renee Fowler and Macie Edwards to Planning and Zoning Commission and Renee Fowler to Design and Review Board. Councilor Marsha Tucker seconded; all were in favor, motion carried unanimously. 4-0

Vote: Ayes: Bryce Hamblin
Steve Erhart
Randy Nicoll
Marsha Tucker

Debra Seeley- RECUSED

F. DISCUSSION AND POSSIBLE ACTION TO APPROVE OR DENY A
CONDITIONAL USE PERMIT EXTENSION FOR JESSE ROGERS

Mrs. Reynolds stated that if there are any questions, she would be happy to answer them.

Vice- mayor Steve Erhart asked when the permit expires? Mrs. Reynolds replied that it expires May 16th, 2022.

Mayor Hamblin stated that the code states the use permit shall be commenced 6 months from the date of approval. What would it take to be commenced in the 6 months?

Mr. Rigg stated that in section 18.84.120 permit termination. Unless otherwise provided by the commission in writing granting approval of the conditional use permit shall automatically become null and void 6 months after the effective date. Unless one of the following events occurs:

- Securing a building permit in that time frame
- Commence the activity or installation of the structure authorized by the use permit in said time period

Mr. Rigg states that an extension can be filed prior to the expiration.

Mayor Hamblin asked the established time limitation 1.20 would establish that limitation?

Mr. Rigg stated that is correct.

Vice- mayor asked if a building permit had been issued?

Mrs. Reynolds stated no there has not been a permit issued. Mr. Rogers came in at about 4:00 pm today with plans and I did not proceed with them until I knew what happened tonight.

Mayor Hamblin asked if it is possible to have a building permit by May 16th?

Mrs. Reynolds stated that no its not there are a lot of steps including a Design and Review Board meeting and different people looking the plans over before issuing a building permit.

Mayor Hamblin asked if only the permit counts as activity or does land prep count as activity?

Mr. Rigg stated that code is very vague on commencing activity could argue saying that getting the ADOT requirements are commencing activity.

Mayor Hamblin asked Mr. Rogers what activity has been happening?

Mr. Rogers stated on February 9th he got an email from ADOT. Had to get the road surveyed, have to get underground electrical, have engineered plans, got the lot cleared, have done dirt samples and have been working with a traffic engineer.

Mayor Hamblin asked with all of what you have done so far estimate have you spent so far since February 9th?

Mr. Rogers stated a little more than \$10 thousand.

Councilor Debra Seeley asked if the Town has received everything you stated you have done and are you going under the ditch for the sewer?

Mr. Rogers stated its ready to be turned in just depends on what happens tonight, and the sewer will go under the ditch.

Councilor Randy Nicoll asked what the timeline is he thinks the project should be completed?

Mr. Rogers stated he is hoping in 6 months but also depends on how fast I can get supplies in.

Vice- mayor Steve Erhart stated that it sounds like he is already following the guidelines and doesn't see a need for a motion.

No Motion needed

ITEM #12: ADJOURNMENT

Vice-mayor Steve Erhart made a motion to adjourn the meeting [at 7:04 p.m.] Councilmember Randy Nicoll seconded; all were in favor, motion carried unanimously. 5-0

Vote: Ayes: Bryce Hamblin
Steve Erhart
Debra Seeley
Randy Nicoll
Marsha Tucker

Attest: _____

Mayor: _____

Vice-Mayor: _____

Council: _____

CERTIFICATION OF COUNCIL MINUTES

I hereby certify that the foregoing minutes is a true and correct copy of the minutes of the Regular Council Meeting of the Town of Eagar, Arizona held on May 3, 2022. I further certify that the meeting was duly called and held and that a quorum was present.

Jessica Vaughan, Town Clerk/Event Coordinator