

**MINUTES
EAGAR TOWN COUNCIL
REGULAR MEETING & WORK SESSION
22 W. 2nd St., Eagar, AZ
July 5, 2022 – 6:00 P.M.**

Mayor Bryce Hamblin called the Regular meeting to order and welcomed those present. Mayor Hamblin requested that the record show all Councilmembers are present except for Councilmember Randy Nicoll. Mayor Bryce Hamblin led the Pledge of Allegiance and Councilor Reece Hadlock offered the invocation.

COUNCIL PRESENT: Bryce Hamblin
Steve Erhart
Debra Seeley
Marsha Tucker
Reece Hadlock
John Phelps

COUNCIL ABSENT: Randy Nicoll

STAFF PRESENT: Matt Mears, Town Manager
Jessica Vaughan, Town Clerk/Events Coordinator
Britney Reynolds, Community Development Coordinator
Shane Bevington, Police Chief
Brett Rigg, Town Attorney

ITEM #6: OPEN CALL TO THE PUBLIC

Terry Shove stated that there is now a security wall check in at the middle school and did have the staff all hired except for one teacher. Joe with the food program says they are distributing 550 bags of food a day. Chamber of Commerce is doing their raffle for the mobile home and UTV.

Joseph Jarvis thanked council for their service and that the budget with one-time funds to further one time projects and stated he supports that decision. Mr. Jarvis stated he had a few questions and knows he can't get the answer right now but asked about the status of hiring a fire chief, the development of new recreation and what is being done with old infrastructure and when was fiber discussed in a public meeting. Thank you for spending funds on improving infrastructure.

ITEM #7: CONSENT AGENDA

- A. APPROVAL OF MAY 2022 NATIONAL BANK OF ARIZONA TRANSMITTALS, CHECKS WRITTEN, PAYROLL DIRECT DEPOSIT VOUCHERS, AND CREDIT CARD PURCHASES
- B. ACCEPTANCE OF MAY 2022 FINANCIAL REPORT AND SALES TAX REPORT

Vice-mayor Steve Erhart made a motion to approve the consent agenda. Councilor Reece Hadlock seconded; all were in favor, motion carried unanimously. 6-0

Vote: Ayes: Bryce Hamblin
Steve Erhart
Debra Seeley
Reece Hadlock
Marsha Tucker
John Phelps

ITEM #8: NEW BUSINESS

A. DISCUSSION AND POSSIBLE ACTION TO APPROVE RESOLUTION 2022-07 DESIGNATING THE CHIEF FISCAL OFFICER FOR OFFICIALLY SUBMITTING THE FISCAL YEAR 2022 EXPENDITURE LIMITATION REPORT TO THE AUDITOR GENERAL

Mr. Mears stated during the time of transition that he would be appointed as the Chief Financial Officer.

Vice-mayor Steve Erhart made a motion to approve resolution 2022-07 designating the chief fiscal officer for submitting the fiscal year 2022 expenditure limitation report to the auditor general. Councilor Debra Seeley seconded; all were in favor, motion carried unanimously. 5-0

Vote: Ayes: Bryce Hamblin
Steve Erhart
Debra Seeley
Reece Hadlock
Marsha Tucker
John Phelps

B. DISCUSSION AND POSSIBLE ACTION TO AWARD BIDS FOR FENCING, SPRINKLER SYSTEM, CONCRETE SIDEWALKS FOR THE POND

Mr. Mears stated we went out to bid for fence, sidewalk, and sprinkler system, and fish. The Fish bid came in far below, so it does not need a bid. For the fencing only had Hatch Industries turn in a bid it has a solid wall with wrought iron and columns. The bid came in at \$248,831.30 recommend approving bid to Hatch Industries. On the sidewalks Kayde Wilkins came out and walked the site he came in higher with initial cost but additional square footage he is cheaper. Brown and Sons did not make it out to property and their square footage is higher. Recommendation is to award to Kayde Wilkins for \$58,400.00.

Vice-mayor Steve Erhart made a motion to approve the bid for fencing to Hatch Industries and sidewalks to Kayde Wilkins. Councilor Reece Hadlock seconded; all were in favor, motion carried unanimously. 6-0

Vote: Ayes: Bryce Hamblin
Steve Erhart
Debra Seeley
Reece Hadlock
Marsha Tucker
John Phelps

Mayor Hamblin stated that Vice-mayor Steve Erhart is recusing himself due to the bidder being a relative.

Mr. Mears stated that this was the only bid that was received contractor came out to the project and were able to answer questions. They are I40 heads they are stainless steel and cover a 75 foot radius

Councilor Reece Hadlock made a motion to approve the bid for sprinklers to GE Plumbing. Councilor Debra Seeley seconded; all were in favor, motion carried unanimously. 5-0

Vote: Ayes: Bryce Hamblin
Debra Seeley
Reece Hadlock
Marsha Tucker
John Phelps

Steve Erhart- Recused himself

C. DISCUSSION AND POSSIBLE ACTION TO AWARD BIDS FOR ROBERTSON HOLLOW ENGINEERING

Mr. Mears stated that EPS Group was the only bid received for Robertson Hollow Engineering. They have worked on other projects with us and we have been happy with them. Recommend to award to EPS Group.

Mayor Hamblin asked what is the in-kind?

Mr. Mears stated it is \$360,000 or \$380,000 he will have to double check but can do the in-kind by using personnel, equipment, fuel. Clean out ravine in that area and have it drain to a 6.5-to-7-acre retention pond, with nine 4-foot holes with tin horns and rock to drain to ground faster.

Britney Reynolds stated she did put in for an extension for a deadline of 2026. Total in-kind is \$369,844.00

Vice-mayor Steve Erhart made a motion to award bid for Robertson Hollow to EPS Group. Councilor Reece Hadlock seconded; all were in favor, motion carried unanimously. 6-0

Vote: Ayes: Bryce Hamblin
Steve Erhart
Debra Seeley
Reece Hadlock
Marsha Tucker
John Phelps

D. DISCUSSION AND POSSIBLE ACTION FOR THE TOWN OF EAGAR TO BE A SPONSOR FOR THE APACHE COUNTY FAIR

Vice-mayor Steve Erhart made a motion to approve the Town of Eagar to be a sponsor for the Apache County Fair. Councilor Marsha Tucker seconded; all were in favor, motion carried unanimously. 6-0

Vote: Ayes: Bryce Hamblin
Steve Erhart
Debra Seeley
Reece Hadlock
Marsha Tucker
John Phelps

ITEM #9: WORK SESSION

A. WORK SESSION TO DISCUSS THE FISCAL YEAR 2022-2023 TENTATIVE BUDGET

Mr. Mears stated that the sticker price is large, but we have a good amount of savings that would go towards big projects. Butler street is about \$3.1 million, sewer main, fiber, and pond comes up to \$5.5 million. Operations are reduced by 6% overall and the rest of the funds are one-time funds. The carryover will be approx. \$2.4 to \$2.7 million.

Councilman John Phelps asked if we are still in need of a Fire Chief truck and a boat for the pond?

Mr. Mears stated we don't need a chief truck yet, but a boat is needed big enough to hold first responders and be able to pull someone in without tipping over.

ITEM #12: ADJOURNMENT

Vice-mayor Steve Erhart made a motion to adjourn the meeting [at 6:31p.m.] Councilmember Reece Hadlock seconded; all were in favor, motion carried unanimously. 6-0

Vote: Ayes: Bryce Hamblin
Steve Erhart
Debra Seeley
Reece Hadlock

Marsha Tucker
John Phelps

Attest: _____

Mayor: _____

Vice-Mayor: _____

Council: _____

CERTIFICATION OF COUNCIL MINUTES

I hereby certify that the foregoing minutes is a true and correct copy of the minutes of the Regular Council Meeting and Work Session of the Town of Eagar, Arizona held on July 5, 2022.

I further certify that the meeting was duly called and held and that a quorum was present.

Jessica Vaughan, Town Clerk/Event Coordinator