

**MINUTES
EAGAR TOWN COUNCIL
REGULAR MEETING
&
PUBLIC HEARING
22 W. 2nd St., Eagar, AZ
May 5, 2015 - 7:50 P.M.**

Mayor Bryce Hamblin called the Regular Council Meeting and Public Hearing to order and welcomed those present. Mayor Hamblin stated that John Phelps and Winslow McNeill are excused absent. Mayor Hamblin led the Pledge of Allegiance and Councilor Allen Browning offered the invocation.

COUNCIL PRESENT: Bryce Hamblin, Mayor
James Nelson, Jr., Vice Mayor
Allen Browning
Steve Erhart
Debra Seeley

COUNCIL ABSENT: Winslow McNeill
John O. Phelps

STAFF PRESENT: Tami Ryall, Town Manager
Bruce Ray, Public Works Director
Eva Wilson, Town Clerk
Frank Adams, Fire Chief
Katie Brady, Finance Manager
Mike Hogan, Police Chief
Jeremiah Loyd, Community Development Administrator

ITEM #5: SUMMARY OF CURRENT EVENTS

A. MAYOR

None.

B. COUNCIL

None.

C. STAFF

Town Manager Tami Ryall reminded Council of their invitations to the new Springerville Council Chambers Open House event on May 6, 2015 at 6:00 p.m. Ms. Ryall also reminded the council members to pick up the John Wayne Cancer Foundation raffle tickets from her.

ITEM #6: OPEN CALL TO THE PUBLIC

None.

ITEM #7: PUBLIC HEARING

A. PUBLIC HEARING – FISCAL YEAR 2015-16 TENTATIVE BUDGET AND CAPITAL IMPROVEMENT PLAN

Ms. Ryall reiterated discussions from March and April's budget work sessions during the presentation. Expenditures by fund are:

- General Fund at 54.05%
- Highway User Revenue Fund (HURF) at 18.79%
- Utility Fund at 27.15%

The presentation also showed expenditures by department and General Fund expenditures by function:

- Public Safety at 50.85%
- Parks & Recreation at 5.18%
- Debt Service at 18.29%
- Community Development at 3.66%
- Capital Projects at 1.27%
- General Administration at 20.74%

Fiscal year 2015-16 budget highlights include:

- General Fund expenses down \$347,000
- No new positions
- Sewer rate freeze for two years
- Pay off Ramsey Park North debt
- Pay off Water Infrastructure Financing Authority (WIFA) Bonds over two years
- Set aside retired debt service payments to start saving to pay off 2007 Greater Arizona Development Authority (GADA) Bonds or other debt
- Fiscally constrained Capital Improvement Plan

With the early debt pay off of Ramsey Park in one payment the Town will realize a savings in interest of \$151,799. With the early debt pay off of WIFA Bonds in two payments of \$77,949 each the Town will realize a savings in interest of \$79,765.

Changes as desired by Council or administrative necessity from previous budget work sessions include:

- Minor adjustments to account for revenues and expenses created by John Wayne Days event
- HURF adjustments as new numbers received from the State
- Ramsey Park North and WIFA Bonds early pay off

Continuing fiscal analysis program includes:

- Update the Water & Wastewater Rate Study for water rate clarity
- Continue to over-program HURF to reduce balance over the next five years
- Continue analysis of options with Bond Counsel for refinancing/re-structuring 2007 GADA Bonds
- Prepare a technology plan analyzing all computer hardware and software
- Continue to increase Local Government Investment Pool (LGIP) balances
- Analyze cost-containment strategies for health benefit costs for FY16/17
- Prepare policies on project delivery – internal vs. contractor

The proposed budget timeline is on schedule and the final budget is scheduled to be considered by Council on June 2, 2015.

No comments or questions were received from the public.

ITEM #8: PRESENTATIONS

A. PRESENTATION OF THE SAFEGUARD AND SERVE WITH HONOR AND VALOR AWARDS

Police Sergeant Michael Sweetser announced that with the newer staff in the department they recently adopted a new mission statement: *Safeguard and serve with honor and valor*. With that Sergeant Sweetser wanted to initiate a quarterly award program with that mission statement in mind. Ms. Ryall suggested that these awards be presented at Council meetings to praise awardees in public.

On March 6, 2015 at two o'clock in the morning a vehicular homicide occurred and Sergeant Sweetser is recognizing all those police officers, civilian volunteers, and fire department personnel that professionally handled the accident, investigation, traffic control, and other assignments; and for working and volunteering for those long hours (some on their day off) to maintain the scene and complete the on-scene investigation. Sergeant Sweetser presented awards to:

Eagar Officer Justin Butler	Eagar Officer Will Gleeson
Eagar Officer Bauer Brown	Eagar Animal Control Officer Robert Stonestreet
Springerville Officer Quintin McCue	Eagar CVP Roger Curtis
Eagar CVP Bob Reese	Eagar CVP Jim Tieman
Eagar Fire Chief Frank Adams on behalf of his departments' personnel	

ITEM #9: CONSENT AGENDA

- A. APPROVAL OF MINUTES OF EAGAR TOWN COUNCIL MEETING HELD APRIL 2015
- B. APPROVAL OF MARCH 2015 NATIONAL BANK OF ARIZONA TRANSMITTALS, CHECKS WRITTEN, PAYROLL DIRECT DEPOSIT VOUCHERS, AND CREDIT CARD PURCHASES

Councilor Steve Erhart moved to approve the Consent Agenda. Councilor Allen Browning seconded; all were in favor, motion carried unanimously. 5-0

ITEM #10: UNFINISHED BUSINESS

- A. DISCUSSION AND CONSIDERATION OF MARCH 2015 FINANCIAL REPORT AND SALES TAX REPORT

Finance Manager Katie Brady reported that the Town is 75% through the fiscal year with revenues trending ahead of schedule. This is the first year in many that the revenue for General Fund may exceed projections. Other funds are above projections as well with historical state revenues 11.5% above, other state shared revenues 7.8%, above, and HURF 6.3% above projections.

ITEM #11: NEW BUSINESS

- A. DISCUSSION AND CONSIDERATION TO ADOPT THE FY 2015-16 TENTATIVE BUDGET AND CAPITAL IMPROVEMENT PLAN

Vice-Mayor James Nelson, Jr. moved to adopt the fiscal year 2015-16 Tentative Budget and Capital Improvement Plan. Councilor Steve Erhart seconded; all were in favor, motion carried unanimously. 5-0

- B. DISCUSSION AND FIRST READING OF ORDINANCE 2015-02 AMENDING THE EAGAR TOWN CODE BY AMENDING CHAPTER 2.44 – FIRE DEPARTMENT

Chief Frank Adams reported that Chapter 2.44 relating to the fire department has not had any updates since 1971. The recommended revisions are not changing policy but only updating out dated language and circumstances.

ITEM #12: SIGNING OF DOCUMENTS

Necessary signatures were obtained for the Minutes of April 2015; and the March financial page.

ITEM #13: ADJOURNMENT

Vice-Mayor James Nelson, Jr. moved to adjourn the meeting [at 8:15 p.m.] Councilor Allen Browning seconded; all were in favor, motion carried unanimously. 5-0

Attest: _____

Mayor: _____

Vice-Mayor: _____

Council: _____

CERTIFICATION OF COUNCIL MINUTES

I hereby certify that the foregoing minutes is a true and correct copy of the minutes of the Regular Council Meeting and Public Meeting of the Town of Eagar, Arizona held on May 5, 2015. I further certify that the meeting was duly called and held and that a quorum was present.

Eva M. Wilson, Town Clerk