

**MINUTES
EAGAR TOWN COUNCIL
REGULAR MEETING
22 W. 2nd St., Eagar, AZ
March 3, 2015 - 7:00 P.M.**

Mayor Bryce Hamblin called the Regular Council Meeting to order and welcomed those present. Mayor Hamblin stated that Vice-Mayor James Nelson, Jr. and Councilor Allen Browning are excused absent. Mayor Hamblin led the Pledge of Allegiance and Councilor John Phelps offered the invocation.

COUNCIL PRESENT: Bryce Hamblin, Mayor
Steve Erhart
Debra Seeley
Winslow McNeill
John O. Phelps

COUNCIL ABSENT: James Nelson, Jr., Vice Mayor
Allen Browning

STAFF PRESENT: Tami Ryall, Town Manager
Bruce Ray, Community Development/Public Works Director
Eva Wilson, Town Clerk
Frank Adams, Fire Chief
Katie Brady, Finance Manager
Mike Hogan, Police Chief
Doug Brown, Town Attorney

ITEM #5: SUMMARY OF CURRENT EVENTS

A. MAYOR

None.

B. COUNCIL

None.

C. STAFF

Town Manager Tami Ryall informed Council that the Community Development Administrator applicants will be interviewed on March 12th.

Ms. Ryall has submitted the application to receive a value on the Rec. Center property for the Town's negotiations with State Land in buying that property. The process can take up to a year.

Ms. Ryall has arranged for an appraisal on the Northland Pioneer College property and the Town of Springerville has agreed to pay half of that appraisal cost. The total will be approximately \$4,000.

Public Works Director Bruce Ray stated that the auction for the pool building has been reset to close on March 11th at 4:30 p.m. It will also be posted on the Eagar website. There have been a total of 12 bids, from 5 bidders with the highest bid being \$156.

ITEM #6: OPEN CALL TO THE PUBLIC

None.

ITEM #7: PRESENTATIONS

A. PRESENTATION OF THE EAGAR FIRE DEPARTMENT YEAR-END REPORT

Fire Chief Frank Adams summarized his department's activities for 2014.

- 297 burn permits issued
- 242 calls for service
- 25 prescribed burns
- 40 fire and fire related calls for service
- \$159,300 value of property lost
- \$1,396,359 value of property saved
- Mutual Aid Agreements were reached with Greer (4 calls for service), Nutrioso (2 calls for service), and Alpine (zero calls for service)
- Responded to 7 calls with Springerville
- 55 medical call for service with primary being the White Mountain Ambulance Service – Eagar Fire used for assistance in lifting, vehicle extrication, and serious medical or vehicular accident calls
- 69 calls for general services such as inspections and community service events
- The average response time for the Eagar Volunteer Fire Department is approximately 8 minutes

Wildland Fires generated \$96,248 and since 2007 has generated gross revenues of \$1,007,749. The gross revenues are averaging \$100,000 per year with no reduction in wild land fire response expected. Mayor Hamblin wanted to know the net cost in equipment. Chief Adams stated that the personnel, supplies, and travel costs breakeven and the Town nets on the equipment cost at \$66 an hour. Councilor John Phelps asked if the fire department had an engine boss or if revenues are lost using an engine boss. Chief Adams stated that at one time Eagar had at least four engine bosses but the state standards for this position have become very stringent and time consuming for volunteers to achieve the certification. But it would be

advantageous for reimbursement from the state. Currently the fire department has three engine bosses but participation from those three will be limited in coming years.

Chief Adams stated that the fire department has employees with many years of dedication and experience with this department. However, there are many volunteers that come and go and the fire department is trying to create an environment with new members to “own” their community long-term.

The fire department participates in all community events and holiday celebrations to support the community and helps the volunteers create ownership in the community prompting them to stay active within the department and their community.

The fire department formed a non-profit organization to help raise funds for department activities, training and equipment. Most of the proceeds have gone towards training the volunteers, and the fire department non-profit has donated to the Clothe-A-Child program.

Moving forward, Chief Adams has set goal and objectives for the department to provide the best trained and equipped firefighters for Eagar citizens; provide opportunities for the members of the department to make a difference in the community; and to create a long-term membership in the department.

ITEM #8: CONSENT AGENDA

- A. APPROVAL OF MINUTES OF EAGAR TOWN COUNCIL MEETING HELD FEBRUARY 20, 2015
- B. APPROVAL OF JANUARY 2015 NATIONAL BANK OF ARIZONA TRANSMITTALS, CHECKS WRITTEN, PAYROLL DIRECT DEPOSIT VOUCHERS, AND CREDIT CARD PURCHASES

Councilor Winslow McNeill moved to approve the Consent Agenda. Councilor Steve Erhart seconded; all were in favor, motion carried unanimously. 5-0

ITEM #9: UNFINISHED BUSINESS

- A. DISCUSSION AND CONSIDERATION OF JANUARY 2015 FINANCIAL REPORT AND SALES TAX REPORT

Finance Manager Katie Brady reported that the revenues and expenditures for General Fund are trending per the percentage of the budget equally. The fiscal year is at 59% completion and the budget is at approximately 57%. The large payments due are already 100% funded out of the numbers presented tonight. The Town has collected 60% of its City Sales Tax and 43% of the State Shared Revenue for the year; amounts are not equal each month depending on the flow of business being done in town. It is projected that City Sales Tax will be 4%

higher than projections for the year. State Shared Revenues conservatively will book at 3% higher than projections for the year.

HURF will trend 6.5% over at year end conservatively. Revenues are at 53% for the year and expenditures are at 49.7% through December 2014.

Councilor Steve Erhart asked for the bar graph previously used to show City Sales Tax be reinstated for the council packet showing the individual sales tax categories and their earnings.

B. DISCUSSION, CONSIDERATION, AND SECOND READING OF ORDINANCE 2015-01 AMENDING THE EAGAR TOWN CODE TITLE 2 SECTION 2.08.020 IN REGARDS TO THE VICE-MAYOR'S APPOINTMENT AND TERM

Ms. Ryall presented this ordinance as changing the vice-mayor's term to coincide with the town election.

Councilor Steve Erhart moved to approve Ordinance 2015-01 amending the Eagar Town Code Title 2 Section 2.08.020 in regards to the Vice-Mayor's appointment and term. Councilor John Phelps seconded; all were in favor, motion carried unanimously. 5-0

ITEM #10: NEW BUSINESS

A. DISCUSSION AND CONSIDERATION TO ALLOW FOR THE SOLICITATION OF BIDS FOR A CHIP SEAL PROJECT FOR THREE (3) MILES OF ROADS: SOUTH RIVER ROAD, SNOWLINE, EDITH, TIMBERLINE, RANCH VIEW, VALLEY VISTA, SKYLINE, WEST 4TH AND 6TH STREETS, AND 7TH LANE NOT TO EXCEED \$100,000 AND TO ALLOW THE TOWN OF EAGAR TO ENTER INTO A CONTRACT WITH THE LOWEST RESPONSIBLE BIDDER.

Public Works Director Bruce Ray stated that the fiscal year 2014-15 budgeted a capital improvement project to provide chip seal, material and labor for three miles of town roads listed above. Mr. Ray is asking Council to approve the solicitation of bids and to allow the Town to accept the lowest responsible bid. The bid would close on March 30th with expectation to start the project mid May or early June.

Mayor Hamblin wanted to know what it would cost to contract this project out. Mr. Ray stated that the contractors would cost approximately \$20,000 more than the Town could do the project. The spread is based on the contractors mark up of materials (the same materials the Town would use), mobility charges, and their labor wage is higher than Town employees. Mayor Hamblin stated that two years ago the goal was to move out of road projects and just provide road maintenance, thus he wanted to know if the additional employees are needed to provide road maintenance. Mr. Ray stated that these same employees will only provide three-four days of labor on chip seal projects and the rest of their time is spent on filling pot holes,

trimming trees, facility maintenance, and other laboring tasks. This particular project will be completed in two days.

Councilor Steve Erhart stated this is only the seal and top coat. Mr. Ray stated that the cost for the Town to complete this project is approximately \$80,000 with bids from off-site contractors coming in at \$120,000. Councilor John Phelps inquired about the quality of work done by the Town crew versus contractors and guarantees on the work completed. Mr. Ray confirmed that a contractor should provide a guarantee on their work. Mr. Ray stated his crew has more than 20 years experience on applying chip seal and can do the same quality work as any contractor. Councilor Steve Erhart considers chip seal projects to be road maintenance. Mr. Ray added that the Town is required to contract out road construction if the road construction exceeds a state mandated amount.

Councilor Winslow McNeill asked if the Town's road equipment is in working order. Mr. Ray stated that the road equipment is probably effective for the next two years and he has budgeted equipment in the five-year budget plan.

Councilor Steve Erhart moved to allow for the solicitation for bids as presented. Councilor Winslow McNeill seconded; all were in favor, motion carried unanimously. 5-0

B. DISCUSSION AND CONSIDERATION TO FUND JOHN WAYNE DAYS

Ms. Ryall reported that the John Wayne Foundation has given the Town of Eagar permission to use the John Wayne name for a new event for 2015. Mayor Hamblin reported that there is a community group that would like to hold a junior rodeo, ranch rodeo and open rodeo along with other activities for June 5th and 6th and is asking the Town for some start up funding for advertising and set up. The stock contractors will require payment after the events and can be paid with the proceeds from the gate charges each charging approximately \$7,500. Stock contractors set up much of the rodeo's participants. The better the stock contractors the better performance that occurs as many stock contractors have their own following.

The rodeo grounds facility has already been reserved for these dates at no charge as the rodeos will be for the John Wayne Cancer Foundation, a non-profit corporation. The community group is asking for this funding for this year only as they expect to make a profit and to be set for any subsequent years. They also plan to have this event sanctioned in the future. Springerville has not been approached to cooperate, and Ms. Ryall stated that the Hopi Tribe is very interested in helping. Another component of this event is that there needs to be fundraising for the John Wayne Cancer Foundation and that is how we were able to use the name. The Hopis have already donated a steer with a 26Bar brand to raffle for the foundation. There was also mention by Mayor Hamblin to raffle a rifle as well. The rodeos will pay for themselves and raffles will be used to fund the foundation.

Councilor Steve Erhart moved to allow a \$15,000 budget adjustment from the Community Development budget line item to Parks and Recreation. Councilor John Phelps seconded; all were in favor, motion carried unanimously. 5-0

ITEM #11: EXECUTIVE SESSION

- A. EXECUTIVE SESSION AS ALLOWED BY A.R.S. § 38-431.03.A4 DISCUSSION OR CONSULTATION WITH THE ATTORNEY OF THE PUBLIC BODY IN ORDER TO CONSIDER ITS POSITION AND INSTRUCT ITS ATTORNEY REGARDING THE PUBLIC BODY'S POSITION REGARDING CONTRACTS THAT ARE SUBJECT OF NEGOTIATIONS, IN PENDING OR CONTEMPLATED LITIGATION OR IN SETTLEMENT DISCUSSIONS CONDUCTED IN ORDER TO AVOID OR RESOLVE LITIGATION – CONCORD BLUE, LLC PROPERTY LEASE OF SPACE AT THE TOWN OF EAGAR INDUSTRIAL PARK

Councilor Winslow McNeill moved to go into Executive Session [at 7:48 p.m.] Councilor Steve Erhart seconded; all were in favor, motion carried unanimously. 5-0

RECONVENE INTO REGULAR SESSION

Councilor Winslow McNeill moved to reconvene into Regular Session [at 8:15 p.m.] Councilor Steve Erhart seconded; all were in favor, motion carried unanimously. 5-0

- B. DISCUSSION AND CONSIDERATION TO ENTER INTO AN AMENDED AGREEMENT WITH CONCORD BLUE, LLC FOR THE LEASE OF SPACE AT THE TOWN OF EAGAR INDUSTRIAL PARK

Councilor Debra Seeley moved to enter into an amended agreement with Concord Blue, LLC for the lease of space at the Town of Eagar Industrial Park. Councilor John Phelps seconded; all were in favor, motion carried unanimously. 5-0

ITEM #13: SIGNING OF DOCUMENTS

Necessary signatures were obtained for the Minutes of February 2015; the January financial page; Ordinance 2015-01; and the amended Concord Blue, LLC lease agreement.

ITEM #14: ADJOURNMENT

Councilor Steve Erhart moved to adjourn the meeting [at 8:16 p.m.] Councilor Winslow McNeill seconded; all were in favor, motion carried unanimously. 5-0

Attest: _____

Mayor: _____

Vice-Mayor: _____

Eagar Council Minutes Regular Meeting
March 3, 2015

Council: _____

CERTIFICATION OF COUNCIL MINUTES

I hereby certify that the foregoing minutes is a true and correct copy of the minutes of the Regular Council Meeting of the Town of Eagar, Arizona held on March 3, 2015. I further certify that the meeting was duly called and held and that a quorum was present.

Eva M. Wilson, Town Clerk