

February 1, 2017

Vendors:

Eagar Days is a 2-day event; set up for vendors *will start on Thursday, August 3rd from 2:00 pm till 5:00 pm and then again on Friday, August 4th from 6:00 am – 9:00 am (no security is provided).* **Late arrivals will not be allowed to setup; booth and fees will be forfeited, no exceptions.** Set up location is on the right-of-ways of **East 2nd Avenue** between Ramsey Park and North Ramsey Park. The address for Ramsey Park is **115 North Butler Street** and the cross roads are East 1st Ave and East 2nd Ave.


Show time is from 9:00 am until 4 pm on Friday August 4th and Saturday August 5th. No Early breakdown. You may stay open later if you would like.

This year the Town of Eagar will hold Eagar Days events at Ramsey Park, except for the Softball Tournament which will still be held at the Rec Center.

Thank you in advance for helping make 2017 Eagar Days a success!

Sincerely,

Marion Wiltbank, CMC
Assistant Town Clerk

Vendor Application next page 



EAGAR DAYS 2017 ARTS, CRAFTS & FOOD VENDOR APPLICATION

Friday, August 4th and Saturday, August 5th, 2017

Location: Ramsey Park - 115 N. Butler Street / East 2nd Ave.

DEADLINE FOR APPLICATION AND FULL PAYMENT IS July 27, 2017 4:00 P.M.

Booth Name _____
Vendors Name _____
Mailing Address _____ City _____ St _____ Zip _____
Phone: Day _____ Cell _____ Fax _____
Evening _____ E-Mail _____
State Tax ID# or Social Security # Sec# _____
Description of information or the products in your booth _____

How many spaces _____ X \$50.00=_____ Do you need electricity Yes/No per outlet \$12.00=_____ Total _____

Exhibitor Space

1. Each Vendor will be assigned one space per fee. **Trailer Hitch must fit in the space paid for; if it does not fit you will be charged for a second space. No exceptions.**
2. The cost of each 10' x 10' space is \$50.00.
3. Tent legs or booth may not exceed 11' x 11'.
4. Canopies or tarps are suggested and are the responsibility of the Vendor.
5. Security will not be furnished Friday evening.
6. If electricity is required, a \$12.00 additional fee will be added for a total of \$62.00 per space.

Requirements

1. Set up for vendors *will start on Thursday, August 3rd from 2:00 p.m. till 5:00 p.m and then again on Friday, August 4th from 6:00am-9:00am (no security is provided) late arrivals will not be allowed to setup. Booth and fees will be forfeited, no exceptions.*
2. Show time is from 9:00am on Friday and Saturday until 4pm. No Early breakdown. Early departure will disallow any future event participation. You may stay open later if you would like.
3. Each Vendor is responsible for reporting State Sales Tax.
4. No commission will be charged to the Vendor.
5. All applications must include Tax ID Number/Social Security No. and daytime phone number to be accepted.
6. **Each food Vendor is responsible to get a health certificate from Apache County Health Dept.**
7. A check or money order must accompany each entry form and must be received by the Town of Eagar no later than July 27, 2017, **4:00 P.M. Payment may also be made over the phone using Visa or Mastercard.**
8. Overnight parking for RV's is **NOT** available except in one of the local RV Parks.

MAKE CHECKS PAYABLE TO: TOWN OF EAGAR

Thank you for your interest in our 2017 **Eagar Days**, without you our event cannot be a success. Our vendor spots are on a first come, first served basis. We want to make your experience here as successful as possible. We hope you join us for another fun filled year. **Please send forms to:** Town of Eagar, Attn: Marion Wiltbank, Eagar Days Vendors, PO BOX 1300, EAGAR AZ 85925. If you have any further questions please call us at 928-333-4128, ext 223, or e-mail m.wiltbank@eagaraz.gov