

**MINUTES
EAGAR TOWN COUNCIL
REGULAR MEETING
22 W. 2nd St., Eagar, AZ
May 3, 2016 - 7:00 P.M.**

Mayor Bryce Hamblin called the Regular Council Meeting to order and welcomed those present. Mayor Hamblin stated that Councilors Winslow McNeill and Allen Browning are absent and all other Councilmembers are present. Mayor Hamblin led the Pledge of Allegiance and James Nelson offered the invocation.

COUNCIL PRESENT: Bryce Hamblin, Mayor
James Nelson, Jr., Vice Mayor
Debra Seeley
Steve Erhart
John O. Phelps

COUNCIL ABSENT: Winslow McNeill
Allen Browning

STAFF PRESENT: Tami Ryall, Town Manager
Katie Brady, Finance Manager
Eva Wilson, Town Clerk
Mike Sweetser, Interim Police Chief
Frank Adams, Fire Chief
Doug Brown, Town Attorney

ITEM #5: SUMMARY OF CURRENT EVENTS

A. MAYOR

None.

B. COUNCIL

Councilor Debra Seeley reported that a small committee has been organizing a parade for John Wayne Days. The parade is planned to be non-motorized and includes riderless horses in memoriam of loved ones lost, a wagon carrying cancer survivors, the fire department has been asked to provide a bucket brigade; period dress outlaws and mountain men, as well as the sheriff's posse's participation. Any persons interested in additional information or wanting to participate are asked to contact Councilor Seeley.

C. STAFF

Town Manager Tami Ryall stated she has raffle tickets for distribution and sale to win a Hereford cow donated by Hopi 3 Ranches/26 Bar Ranch with proceeds to benefit the John Wayne Cancer Foundation.

Ms. Ryall called attention to the art rotation in the council chambers. The Town participates in the Public Art Program with the County Library District; the art in the council chambers has been rotated from quilts to photographs.

Town Clerk Eva Wilson reported that with the passing of David Giddings in February, the Town will be soliciting for a member of the public to serve on the Public Safety Personnel Retirement System Local Board.

Fire Chief Frank Adams reported that his department will be hosting the annual fire season open house on May 4, 2016 at 6:00 p.m. in the Eagar Council Chambers with representatives giving fire forecasts from the weather service and forest service.

Police Chief Mike Sweetser reported that a 100 Club Fundraiser will be held on May 21, 2016 in Show Low. The 100 Club provides support to families of fallen emergency service personnel and also provides sponsorship to family members to attend award ceremonies in honor of their loved ones. The Town of Eagar has also been a recipient of 100 Club grants in the past.

ITEM #6: OPEN CALL TO THE PUBLIC

Ron Shepherd asked about the Eagar Breeze newsletter. Ms. Ryall informed attendees that the newsletter would be released after the adoption of the tentative budget so that it will serve as an information piece regarding the budget.

Mr. Shepherd asked if the announcements made tonight would be placed on the town's website.

ITEM #7: PUBLIC HEARING

A. PUBLIC HEARING – FISCAL YEAR 2016-2017 TENTATIVE BUDGET AND CAPITAL IMPROVEMENT PLAN

The Public Hearing was opened to the public. Town Manager Tami Ryall stated that the official forms to adopt the tentative budget are in the council packets and available to the public. The documents reflect changes as requested by the Council over the last several months of budget workshops and no other changes have been made since April 19, 2016 revisions.

Councilor Steve Erhart asked, for clarification for the public, that some of the Capital Improvement Projects (CIP) be renamed to clarify their true location and/or use. Town Manager Tami Ryall assured Council that those project locations that can be renamed will be renamed for clarification in next year's CIP.

Councilor Debra Seeley brought to staff's attention typographical errors on the official budget forms Schedule E and Schedule F of budget line item names for Community

Development and Facilities. Finance Manager Katie Wood made note of those and will make corrections.

Mayor Bryce Hamblin asked for comments from the public. There were no additional comments from the public during the public hearing. Councilor Steve Erhart moved to adjourn the Public Hearing [at 7:12 p.m.] Councilor Debra Seeley seconded; all were in favor; motion carried unanimously. 5-0

ITEM #8: PRESENTATIONS

A. PRESENTATION OF THE SAFEGUARD AND SERVE WITH HONOR AND VALOR AWARDS

Chief Sweetser is presenting the 2016 first quarter Safeguard and Honor and Valor Award to Civilian Volunteer Marty Vance. Mr. Vance, retired Tempe Police Department, offered his assistance with the police candidate background investigations. With his assistance the police department was able to quickly move forward to send two candidates to the police academy starting April 11, 2016.

B. PRESENTATION OF POLICE DEPARTMENT 2016 FIRST QUARTER ACTIVITY REPORT

Chief Sweetser reported the 2016 first quarter department activity report with notable highlights of the following:

- The police department was operating with four total police officers;
- 14 applicants were tested for three police officer positions, three were chosen to move forward with the background investigations, with two of those starting the police academy in April, and the third pending;
- Joint law enforcement awards ceremony was conducted in January with Officer Casillas awarded with the Honor of Valor and Life Saving Awards;
- Eagar Police Department awards banquet awarded:
 - Officer Gleeson with the Extra Mile Award for the most notable statistics,
 - Officer Jones with the Bulls Eye Award for the top shooter,
 - CVP Danny Harrison with the CVP of the Year for his dedicated and active participation at the Boys and Girls Club
- Participated in reading in the schools and Walk to School Day;
- Officer training when applicable;
- Criminal activity for the quarter was in the normal range with no particular patterns.

C. “PUT YOU BUSINESS ON THE MAP” PROGRAM WITH GOOGLE

Merlene Foshee, with Northland Pioneer College (NPC), explained small business owners and entrepreneurs think they know everything they need to know about their product and services. The Small Business Development Center (SBDC) with NPC offers many training

tools to assist small business owners to be more successful. The SBDC is currently offering a workshop in partnership with Google to help businesses in Apache and Navajo Counties to get their businesses “on the map”.

Ninety-seven percent of consumers are using electronic devices and search engines to retrieve knowledge or determine directions and locations, yet only 37% of businesses have claimed their listing on Google Search or Google Maps. Statistics show when communities and businesses get listed on Google Search and Maps, revenue can increase \$300,000 a year. The Town has provided 150 Eagar businesses address labels to the SBDC so the SBDC can send invitation postcards for the free workshop to teach businesses how to get listed on Google Search and Google Map.

Many small businesses do not know how the process works to get listed on Google Search and Google Maps and this workshop will teach the business how to get verified by Google. This technology helps our small businesses capture visitors looking for particular services in our area. The workshop will be held at the Springerville NPC Campus on May 12, 2016 with two time sessions to choose from. Ms. Foshee stated there is no charge to get the verification for the Google Search and Google Map service.

ITEM #9: CONSENT AGENDA

- A. APPROVAL OF MINUTES OF EAGAR TOWN COUNCIL MEETING(S) HELD APRIL 2016
- B. APPROVAL OF MARCH 2016 NATIONAL BANK OF ARIZONA TRANSMITTALS, CHECKS WRITTEN, PAYROLL DIRECT DEPOSIT VOUCHERS, AND CREDIT CARD PURCHASES
- C. ACCEPTANCE OF MARCH 2016 FINANCIAL REPORT AND SALES TAX REPORT
- D. ACCEPTANCE TO ADOPT RESOLUTION 2016-04 ANNOUNCING THE CALL OF ELECTION AND DESIGNATING THE ELECTION DATES OF AUGUST 30, 2016 FOR THE PRIMARY ELECTION AND NOVEMBER 8, 2016 FOR THE GENERAL ELECTION FOR THE PURPOSE OF ELECTING ONE MAYOR AND TWO COUNCILMEMBERS, WITH DEADLINE FOR VOTER REGISTRATION BEING AUGUST 1, 2016 AND OCTOBER 10, 2016, AND THE LAST DATE FOR CANDIDATES TO FILE NOMINATION PAPERS TO BE JUNE 1, 2016
- E. ACCEPTANCE TO ADOPT RESOLUTION 2016-05 APPOINTING THE EAGAR TOWN MUNICIPAL JUDGE AS THE TOWN OF EAGAR’S JUVENILE HEARING OFFICER IN THE MATTERS OF NON-DELINQUENT OFFENSES PURSUANT TO A.R.S. § 8.323(A)
- F. ACCEPTANCE TO ADOPT RESOLUTION 2016-06 APPROVING AN APPLICATION TO THE ARIZONA COMMERCE AUTHORITY FOR THE RURAL DEVELOPMENT ENHANCEMENT GRANT PROGRAM AND PROVIDING COMMITMENTS

G. ACCEPTANCE FOR THE TOWN OF EAGAR TO ENTER INTO AN AMENDED COOPERATIVE INTERGOVERNMENTAL AGREEMENT WITH ARIZONA STATE FORESTRY

Mayor Bryce Hamblin stated there was a request to remove Item H from the Consent Agenda.

Councilor Steve Erhart moved to approve the Consent Agenda with the exception of Item H. Councilor Debra Seeley seconded; all were in favor, motion carried unanimously. 5-0

DISCUSSION AND CONSIDERATION OF:

H. APPROVAL TO REPAIR THE FIRE TRUCK PUMP NOT TO EXCEED \$18,752.91

Fire Chief Frank Adams stated there have not been any major issues with the fire engines up to this time and the Town is fortunate they had purchased the used fire engine several months prior as it filled in for the disabled engine. This engine needing repairs is the department's newest and most reliable, purchased in 2003, and it is requested that repairs be made to the pump.

Councilor Steve Erhart inquired whether the two older engines had been sold after the purchase of the large fire engine of several months ago. Chief Adams stated one has been auctioned for \$2,500 and the other has not, which was also fortunate as it is used as backup until this engine is repaired. Councilor Erhart inquired, with the auctioning of the two intended engines and with these repairs, how would it affect the fire department budget? Chief Adams stated they don't expect the second engine to auction for any more than \$2,500 as well. Ms. Ryall stated that the repairs for the pump would be expended from the Fleet budget.

Chief Adams stated the Town ISO rating was reduced to a 4 this past year and that formula is determined by how much pumping capacity all the fire engines provide. Therefore, it is hard to just get rid of the engines when the pumping capacity is needed on some of the larger fire flow buildings in town. Ms. Ryall stated that Nutrioso was also interested in renting the older engine, resulting in more revenue than auctioning it would bring.

Vice-Mayor James Nelson moved to approve Item #9.H to repair the fire truck pump not to exceed \$18,752.91. Councilor Steve Erhart seconded; all were in favor, motion carried unanimously. 5-0

ITEM #10: UNFINISHED BUSINESS

None.

ITEM #11: NEW BUSINESS

A. DISCUSSION AND FIRST READING OF ORDINANCE 2016-03 AMENDING THE EAGAR TOWN CODE TITLE 13 PUBLIC SERVICES, CHAPTER 13.20 WATER METERS, AND ELIMINATING SECTION 13.20.080 REQUEST FOR SPECIAL READING – FEE

Finance Manager Katie Brady stated that the Town updated the Town Fee Schedule in January 2016. As part of that update the special water meter reading fee was eliminated and this amendment brings the Town Code to date with that previous decision.

B. DISCUSSION AND CONSIDERATION TO ADOPT THE FISCAL YEAR 2016-2017 TENTATIVE BUDGET AND CAPITAL IMPROVEMENT PLAN

Ms. Ryall recommended the adoption of the fiscal year 2016-2017 Tentative Budget and Capital Improvement Plan as submitted.

Councilor John Phelps, due to the meager attendance, asked if there had been any feedback or concern received from staff on the proposed budget. Ms. Ryall stated she has not received any additional feedback. Ms. Brady has not received any feedback either.

Vice-Mayor James Nelson moved to adopt the fiscal year 2016-2017 Tentative Budget and Capital Improvement Plan. Councilor Steve Erhart seconded; all were in favor, motion carried unanimously. 5-0

ITEM #12: SIGNING OF DOCUMENTS

Necessary signatures were obtained for the Minutes of April 2016; the March 2016 Financial Pages; Resolutions 2016-04, 2016-05, 2016-06; and the amended Cooperative Intergovernmental Agreement with Arizona State Forestry.

ITEM #13: ADJOURNMENT

Councilor Steve Erhart moved to adjourn the meeting [at 7:30 p.m.] Vice-Mayor James Nelson seconded; all were in favor, motion carried unanimously. 5-0

Attest: _____

Mayor: _____

Vice-Mayor: _____

Eagar Council Minutes Regular Meeting
May 3, 2016

Council: _____

CERTIFICATION OF COUNCIL MINUTES

I hereby certify that the foregoing minutes is a true and correct copy of the minutes of the Regular Council Meeting of the Town of Eagar, Arizona held on May 3, 2016. I further certify that the meeting was duly called and held and that a quorum was present.

Eva M. Wilson, Town Clerk