

**MINUTES
EAGAR TOWN COUNCIL
REGULAR MEETING
22 W. 2nd St., Eagar, AZ
March 1, 2016 - 7:00 P.M.**

Mayor Bryce Hamblin called the Regular Council Meeting to order and welcomed those present. Mayor Hamblin stated that Councilor Allen Browning is absent and all other Councilmembers are present. Mayor Hamblin led the Pledge of Allegiance and John Phelps offered the invocation.

COUNCIL PRESENT: Bryce Hamblin, Mayor
James Nelson, Jr., Vice Mayor
Debra Seeley
Steve Erhart
Winslow McNeill
John O. Phelps

COUNCIL ABSENT: Allen Browning

STAFF PRESENT: Tami Ryall, Town Manager
Bruce Ray, Public Works Director
Katie Brady, Finance Manager
Eva Wilson, Town Clerk
Mike Sweetser, Interim Police Chief
Jeremiah Lloyd, Community Development Administrator
Doug Brown, Town Attorney

ITEM #5: SUMMARY OF CURRENT EVENTS

A. MAYOR

None.

B. COUNCIL

None.

C. STAFF

Town Manager Tami Ryall reported that progress has been made with the region wide geocaching event with five local sites identified. Ms. Ryall has sponsorship packets available for interested parties. As incentive, a restaurant or lodging facility providing a sponsorship will be listed on the game piece where contestants can visit those establishments and collect extra points that count toward a prize drawing.

ITEM #6: OPEN CALL TO THE PUBLIC

None.

ITEM #7: CONSENT AGENDA

- A. APPROVAL OF MINUTES OF EAGAR TOWN COUNCIL MEETING(S) HELD FEBRUARY 2016
- B. APPROVAL OF JANUARY 2016 NATIONAL BANK OF ARIZONA TRANSMITTALS, CHECKS WRITTEN, PAYROLL DIRECT DEPOSIT VOUCHERS, AND CREDIT CARD PURCHASES
- C. ACCEPTANCE OF JANUARY 2016 FINANCIAL REPORT AND SALES TAX REPORT
- D. APPROVAL OF RESOLUTION 2016-03 APPROVING THE APPLICATION FOR MOTORIZED AND NON-MOTORIZED PROGRAM GRANT FOR THE APACHE COUNTY COUNTYWIDE TRAIL
- E. APPROVAL FOR THE TOWN OF EAGAR TO ENTER INTO AN AGREEMENT WITH J2 ENGINEERING FOR ARCHITECTURAL/ENGINEERING SERVICES FOR THE EAGAR INDUSTRIAL PARK MASTER PLAN AND ANALYSIS

Councilor Steve Erhart moved to approve the Consent Agenda. Councilor Winslow McNeill seconded asking for a correction of a typo on the last sentence of Page 7 of the February 2, 2016 minutes; all were in favor, motion carried unanimously. 6-0

ITEM #8: UNFINISHED BUSINESS

- A. DISCUSSION, CONSIDERATION, AND SECOND READING OF ORDINANCE 2016-01 AMENDING THE EAGAR TOWN CODE TITLE 18 – GENERAL PROVISIONS REFERRING TO MANUFACTURED HOUSING PLACEMENT

Community Development Administrator Jeremiah Loyd reported that the Planning and Zoning Commission has recommended amendments to the Manufactured Housing portion of the Town Code. Specifically eliminating the requirement for a four-inch foundation slab, changing the definition of the lowest point of the I-beam to the finished grade, and reducing the six inch eaves to four inch eaves. The President of Manufactured Housing Industry of Arizona Ken Anderson had called Mr. Loyd and stated he is also in support of this amendment.

Councilor Steve Erhart wanted to know what the Town Code requires for an overhang on a site built home and what would be the difference. Mr. Loyd stated that the recommended changes will adhere to the current manufacture housing industry standard. Without the

recommended amendments every manufactured home installed in Eagar would require engineering to comply with the current code costing perspective new homeowners thousands of dollars in additional, unnecessary costs. It is unsure if site built homes require eaves and Ms. Ryall stated staff can look into the inquiry and report back.

Councilor John Phelps asked if the proposed changes would jeopardize the structure integrity. Mr. Loyd stated they do not, and the change to the eaves reduces wind load to the structure. The current required foundation slab only adds additional costs and does nothing for structure integrity.

Vice-Mayor James Nelson, Jr. moved to approve Ordinance 2016-01 amending the Eagar Town Code Title 18 – General Provisions referring to manufactured housing placement. Councilor Winslow McNeill seconded; all were in favor, motion carried unanimously. 6-0

ITEM #9: NEW BUSINESS

A. DISCUSSION AND FIRST READING OF ORDINANCE 2016-02 AMENDING TITLE 13, CHAPTER 13.60 SECTION 13.60.090 CEMETERY, MEMORIALS AND HEADSTONES; DECORATION OF PLOTS

Cemetery Committee Chair Becky Crosby stated in March 2011 the Cemetery Committee recommended that headstones in the cemetery be 16 inches in height, 36 inches in length, and 16 inches in width. One of the Committee members owns a business that puts him in contact with citizens who request larger headstones to be allowed in the cemetery. Originally the headstones in the newer sections of the cemetery were supposed to be flat but prior to 2011 that was not enforced and all sizes had been placed in those newer sections and so the Cemetery Committee sees that the need for restrictions is not necessary, particularly in the maintenance of the cemetery. The Cemetery Committee is recommending removing the headstone size restriction and that it only remain within the plot size; and that there be no liability to the Town in the event headstones have to be moved or are damaged in the administration or maintenance of the cemetery.

Mayor Bryce Hamblin had a recommendation to further amend Paragraph C by striking the language “*No size restrictions will be placed on headstones,*” and to start the paragraph with “*All headstones, bases and foundations shall fit and be placed within the purchased plot boundaries.*”

Councilor Erhart asked if the previous issues with sprinklers not reaching areas because of tall headstones is still a concern. Public Works Director Bruce Ray stated there were dead spots in the lawn from sprinklers hitting headstones, however, even the newer sections that have minimal headstones are experiencing dead spots that are not in the same place every year. Mr. Ray believes part of this is caused by other factors such as wind blowing when the sprinklers are running. Councilor Erhart recalls another complaint that a tall headstone would not allow the snow to melt on an adjacent grave.

ITEM #10: SIGNING OF DOCUMENTS

Necessary signatures were obtained for the Minutes of February 2016; the January 2016 Financial Pages; Resolution 2016-03; Ordinance 2016-01; and J2 Engineering Architectural / Engineering Services Agreement.

ITEM #11: ADJOURNMENT

Councilor Winslow McNeill moved to adjourn the meeting [at 7:13 p.m.] Councilor Steve Erhart seconded; all were in favor, motion carried unanimously. 6-0

Attest: _____

Mayor: _____

Vice-Mayor: _____

Council: _____

CERTIFICATION OF COUNCIL MINUTES

I hereby certify that the foregoing minutes is a true and correct copy of the minutes of the Regular Council Meeting of the Town of Eagar, Arizona held on March 1, 2016. I further certify that the meeting was duly called and held and that a quorum was present.

Eva M. Wilson, Town Clerk