



EXECUTIVE RECRUITMENT

TOWN MANAGER

Town of Eagar, Arizona

RESPONSIBILITIES

Under the direction of the Town Council, the Town Manager plans, organizes, and directs the operations of Town government. The Town Manager is responsible for managing the Town's financial affairs and represents the Town as its Chief Administrative Officer.

QUALIFICATIONS

Requires a Bachelor's degree related to the occupational field and a minimum of 3 to 5 years of related experience as a city, town or county manager or in a related senior-level position in the public or private sector, with a focus on personnel and finance management. Must have demonstrable knowledge of modern principles and practices of public administration, public finance, and relevant federal and state laws and local ordinances. Competitive salary with an excellent benefits package. Requires a valid Arizona driver's license. Must satisfactorily complete a background check.

EVALUATION

Evaluation will be based on applicants resume, written materials and interviews. In your resume please describe your experience as it relates to the responsibilities indicated in this description. A comprehensive reference check will be conducted on the top finalists. If selected as a finalist, the information you submit is subject to public disclosure.

APPLY

All qualified candidates are encouraged to apply by December 5, 2016, first review, open until filled. Applications, responses to the supplemental questions, resumes and cover letters will only be accepted electronically. To apply e-mail a cover letter and resume to Human Resource Manager, Eva Wilson at e.wilson@eagaraz.gov

SALARY

\$85,000 - \$112,500

The Town of Eagar is an Equal Opportunity Employer.



About the Town of Eagar

Nestled at the base of the White Mountains in northeastern Arizona, the Town of Eagar serves as a central point to the region's recreational opportunities. Whether it's the winter skiing, fall colors, warm spring weather, or cool summer nights, Eagar is a natural choice for tourists. Recreational activities include downhill and cross country skiing, hunting, hiking, biking, golfing, camping, fishing, picnicking, ATV trails, bird watching, and general sightseeing. A low crime rate, small town atmosphere, easy access to major transportation hubs, and an affordable quality of life make Eagar a popular choice for both business and residential relocation.

In the late 1800's the Eagar family homesteaded this part of northeastern Arizona among the tall ponderosa pines. Central to several small homesteads, the town was formed under the name "Union" as a symbol of the unity among the small settlements in the area. Incorporated in 1948, the town changed its name back to Eagar in honor of the original homesteaders. Along with its neighbor Springerville, the two communities are collectively known as the Round Valley.

Location

The Town of Eagar is located in the northeastern portion of Arizona, approximately 15 miles west of the Arizona-New Mexico border. Eagar is approximately 4 hours from Phoenix through the tall pines and majestic view of the Mogollon Rim, or 2-1/2 hours from Flagstaff through the scenic southwestern scenery of the Painted Desert and Navajo Nation.

Economy

At an elevation of 7,000 feet, Eagar lies at the crossroads of several major thoroughfares in northeastern Arizona. Today, natural resources are still a part of the community's industries. Two power plants and the timber-related industry form a substantial portion of the town's employment base, while ranching, retail, and industries in support of the popular tourist trade help to diversify the town's economy. Eagar, like all of Southern Apache County, is a designated Enterprise Zone, which can mean substantial tax savings for businesses expanding or relocating in the region.

Education

The Eagar area offers excellent K-12 educational services through the Round Valley Unified School District and higher educational opportunities that produce a steady flow of qualified entrants in the workforce. Among these opportunities, Northland Pioneer College offers a variety of associates degree programs.

Employee Benefits

The Town of Eagar offers an excellent benefits package, including medical, dental, vision, and prescription coverage. The Town also offers life insurance, long-term disability coverage, and an Employee Assistance Program. Retirement is provided through the Arizona State Retirement System and employees can participate in an optional 457 Plan. The Town operates on a four-day work week schedule with nine paid holidays per year. Vacation and sick leave programs are based on length of service.