

MINUTES OF THE UTILITIES BOARD MEETING  
OF THE  
TOWN OF EAGAR  
March 1, 2010

BOARD MEMBERS PRESENT: Mayor Kim Holaway, Chairman  
Steven Heap, Vice-Chairman Citizen Member  
Bill Greenwood, Town Manager  
Elwin Browning, Public Works Administrator  
Katie Wood, Finance Administrator  
Milt Nelson, Water Utility and Wastewater Department

GUEST: Bruce Ray, Community Development

ABSENT: Dennis Bigelow, Citizen Member

**1. CALL TO ORDER**

Mayor Kim Holaway called the meeting of the Utilities Board to order at 12:00 p.m.

**2. OPEN CALL TO THE PUBLIC**

Pursuant to public notice of the meeting, there was a call to the public. No public was present.

**3. REVIEW OF MINUTES OF PREVIOUS MEETING**

Elwin Browning moved to approve the minutes of January 4, 2010 Utilities Board. Seconded by Bill Greenwood; all were in favor (vote 6-0), motion carried.

**4. REPORTS**

**A. WATER DEPARTMENT REPORT & WASTEWATER DEPARTMENT REPORT**

**1. DISCUSSION AND CONSIDERATION OF THE TERMS OF THE UTILITIES BOARD MEMBERS.**

There was discussion on the citizens term limit, Dr. Steven Heap said if you say 5 years it might scare someone off. Three years is long enough to know if you like sitting on the Utilities Board, and you can be reappointed to the Board, also, stagger the terms of the two citizen members.

Bill Greenwood moved to approve two separate three-year staggered terms for the Utilities Board citizen members. Seconded by Katie Wood; all were in favor (vote 6-0), motion carried.

Bill Greenwood moved to retroactively appoint Dr. Steven Heap to his second 3-year term, which started in January 2008 and will expire in December of 2010 *and* Dennis Bigelow to his second 3-year term, which started in January 2009 and will expire in December of 2011. Seconded by Katie Wood; all were in favor (vote 6-0).

Bruce Ray told Katie Wood it will be cheaper to put the ordinance change in the same advertisement with another utilities Ordinance taken to Council. Ordinances are not enforceable until they are approved by council and put in the newspaper. Bill Greenwood asked Katie when she had another ordinance, to prepare an Ordinance amendment for this item also to take to Council.

**2. DISCUSSION AND CONSIDERATION OF THE SEWER RATE OF DAVID MARTIN'S MOUNTAIN MEADOWS TRAILER PARK**

Bill Greenwood said that Mr. David Martin has a history of water leaks. He is not questioning the water bill, but the sewer part of the bill is what he has a question with, as the water from the leak is not going into the sewer. Usually the commercial customers are averaged for the months November through February, so their bills will be the same each month for a year. Averaging helps commercial owners out. Mr. Martin has leaks and the water is going out on the ground and not in the sewer. Allow the sewer rate to be adjusted on the month billed in October for water usage.

Elwin Browning moved to approve Mr. David Martin's Mountain Meadows Trailer Park sewer bill to be based off of his October 2009 water usage. Seconded by Dr. Steven Heap; all were in favor (vote 6-0).

**3. DISCUSSION ON UPDATE OF STATUS OF THE EASTERN ARIZONA PREFERENCE POOLING ASSOCIATION (EAPPA)**

Bill Greenwood reported that with EAPPA we could not use the power except for utility-based usage. We should start seeing the savings. We write a check every month and we will have a check from them quarterly - the next check will be for October through December. Katie Wood said that we have only been taking power from them for 14 months. Bill Greenwood said that EAPPA found somebody to buy the excess and we will see some savings by next year.

**B. PUBLIC WORKS / ADMINISTRATIVE FACILITY REPORT**

**1. DISCUSSION AND CONSIDERTAIION OF STRATEGIES TO TAKE ON WATER, SEWER AND ROADS**

**a. Road Priorities**

Elwin Browning based his road priorities on traffic flow and the estimate of the price of oil and chips. We need to spend our HURF funds this year. Last year HURF funds will be used on Hamblin and Brown this year. Katie Wood said that there is \$100,000 we need to use in addition to the annual HURF fund. This year a loan will be paid off and HURF funds paid that loan. Katie Wood said that we under spent the HURF fund last year, by cutting the budget. Loan to be paid off is Caterpillar for \$20,000.

Mayor Kim Holaway said we don't want to be too far behind in our road maintenance. We can do a lot more roads with chip seal. Katie Wood asked if we should focus on saving these roads that are still good with chip seal, so we don't have to go to Macadam. Elwin

Browning said that our best roads have gone without a chip seal for 5 years. They need to be done every 2 years. Macadam for 3 blocks on Brown Street is \$133,000. Katie Wood asked if HURF funding was going to be cut? Bill reported that at a Managers meeting last week they were told that the regular HURF funding would be higher this next year. Will be putting in for a grant to chip seal from light up and around School Bus Road.

Bill Greenwood said to keep this Road Priorities list as our work plan. Katie Wood said the most complaints about bad roads are from #1 roads for Macadam – Oak, Ponderosa, Aspen and side streets out in that subdivision. Elwin said that because we will be working on Brown and Hamblin Streets till June of 2011, we will only have time to chip seal a few roads. Then in July of 2011 we could do roads that need Macadam. Elwin said they would have to do Brown Street while school is out. Mayor Kim Holaway said it would be good to explain this to the council. Elwin updated the road priorities list on March 3, 2010 and they are attached to these minutes and also sent to all Utilities Board members.

### **C. OTHER DEPARTMENT REPORTS**

Katie Wood reported that the League says that the state has stopped passing bills. State is putting out a budget with the 1¢ tax and a budget without it. We will know by the 19<sup>th</sup> of May if the 1¢ tax passed or not.

Milt Nelson reported that the Golf Course well is not powering up. He has put new fuses in and did other work to it and it still will not power. Bill Greenwood told him to get an electrician to look at it.

Mayor Kim Holaway asked Katie Wood if she would be reporting on roads in the budget. Katie Wood responded no, that is in Elwin's budget, he will be reporting it.

### **5. NEXT MEETING**

Next meeting will be held Monday, June 7, 2010 at 12:00 noon, unless there is a need for an earlier meeting.

### **6. ADJOURNMENT**

Dr. Steven Heap moved to adjourn the meeting at 1:15 p.m. Seconded by Bill Greenwood; all were in favor (vote 6-0) and the motion carried.

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Chair Mayor Kim Holaway