

**MINUTES
EAGAR TOWN COUNCIL
WORK SESSION
22 W. 2nd Street, Eagar, AZ
April 5, 2011 - 6:00 P.M.**

Mayor Kim Holaway called the meeting to order and welcomed those present. Mayor Holaway said to let the record show that all Council Members are present.

COUNCIL PRESENT: Kim Holaway, Mayor
 James Nelson, Jr., Vice-Mayor
 Byron Smith
 Gary Finch
 Steve Erhart
 Debbie Rogers
 Tim Rasmussen

STAFF PRESENT: Bill Greenwood, Town Manager
 Eva Wilson, Town Clerk
 Katie Wood, Finance Administrator
 Bruce Ray, Community Development Director
 Mike Hogan, Chief of Police

ITEM #3: NEW BUSINESS

A. DISCUSSION OF NEXT FISCAL YEAR 2011-2012 COUNCIL BUDGET AND TOWN BUDGET

The Council reviewed and discussed budget items that are needed in fiscal year 2011-2012.

An electronic sign will be budgeted for approximately \$18,000-\$20,000. The sign may be purchased with the school district and placed where the current school sign is now on the corner of Main Street and 5th Avenue. The sign will need to be coded to all the funds that will utilize it, i.e. Utilities, HURF, and General Funds. An Intergovernmental Agreement can be drafted for the use, operation, and maintenance of the sign. If the current location cannot be used, it may be possible to use property that Northland Pioneer College is on as the property belongs to Eagar and Springerville jointly.

Utilities Board expenses can be coded to Utilities.

Many of the town's events can be coded to the economic development line item, as well as Lyman Lake contributions, fireworks contributions, Tony Kyle, etc. The town still has approximately \$500 from last year's fund raiser for Lyman Lake and that will be contributed for that purpose.

Councilors discussed the contribution to the Springerville-Eagar Chamber of Commerce the amount to be result based.

The town's website needs to be upgraded and Town Manager Bill Greenwood will receive a quote from Conquest Technology. This will also be budgeted in each department.

Mr. Greenwood advised the Council that Interim Public Works Director, Steve Christensen, has been hired on contract. As Mr. Christensen is contracted he will not receive any employee benefits, or cause expense for employee related expenses. Mr. Christensen will also be utilizing his own vehicle for the position. The contract will compensate Mr. Christensen \$1,200 a month for six months. The Council was asked to make a contribution to the Boys and Girls Club of Round Valley in the amount of \$3,000 a month for six months. For the current fiscal year the Reserve Fund could be utilized for this contribution and paid back in fiscal year 2011-12. There is also some administration money for the LeSueur Drainage Project that can be utilized for the contract.

There was discussion regarding electronic agenda packets. Councilors would like an interactive program used where they can receive the agenda packet via e-mail, make notes on the packet and have that information available at council meetings. The Town Clerk Eva Wilson will check on this request.

The Council noticed that they still had funds in the Branding line item and directed staff to order 1000 of the new Eagar Brochures, and 100 lapel pins with the new logo. Mayor Kim Holaway asked that staff place the new logo vehicle decals on all town vehicles.

B. DISCUSSION OF BUDGET FOR TOWN ENTRANCE SIGN(S)

Vice-Mayor James Nelson, Jr. presented his draft-drawing proposal for the town's entrance signs that the town would like to place on the east and west entrances to town on Highway 260 right-of-ways. Community Development Director Bruce Ray has applied to the Arizona Department of Transportation (ADOT) for placing the signs and he will forward the draft drawing to ADOT. The Council discussed also placing an Eagar entrance sign at the Eagar and Springerville border on Main Street.

ITEM #4: ADJOURNMENT

Councilor Steve Erhart moved to adjourn the work session at 6:55 p.m. Councilor Tim Rasmussen seconded; all were in favor and the meeting adjourned.

Attest: _____

Mayor: _____

Vice-mayor: _____

Council: _____

Eagar Council Work Session
April 5, 2011

CERTIFICATION OF COUNCIL MINUTES

I hereby certify that the foregoing minutes are true and correct copy of the minutes of the work session of the Town of Eagar, Arizona held on April 5, 2011. I further certify that the meeting was duly called and held and that a quorum was present.

Eva M. Wilson, Town Clerk